

Brussels, February 2018





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1. Foreword

Dear EASEE-gas Members,

2017 was a busy year for EASEE-gas and saw the finalisation of two important and long lasting projects: the addendum to the co-operation agreement with ENTSOG and the second version of the Harmonised Gas Role Model Specification document. The addendum to the co-operation agreement with ENTSOG was approved by both parties last December. It extends the scope of all communication needs identified by ENTSOG beyond the tasks related to the Network Codes. The second version of the Gas Role Model was finalised and brought to the attention of ENTSOG and ACER.

Several documents focussing on governance and internal procedures were approved at the GMoM in Valencia. The code of conduct of the association has now been signed by 163 members. A training session on antitrust compliance also took place at the GMoM last year to make sure that everyone understands the competition rules connected to trade association activities.

Our working groups continued their hard work. The Business Process WG worked on the revision of several CBPs and on the glossary of terms and list of definitions. The Message and Workflow Design WG issued a new MIG for Capacity Trading Process. It also obtained from the European Commission the approval for EASEE-gas to become a member of the Steering Committee and of the Expert Group on Data Format and Procedures of the European Commission Smart Grid Task Force. The Technology Standard WG organised a technology day for our members in May and published two CBPs. The Gas Quality Harmonisation WG attended several meetings of CEN/TC234 and followed the discussions on the extension of the existing standards for hydrogen in gas infrastructure.

A survey took place in the end of the year to assess the implementation level of the EASEE-gas CBPs amongst our membership. The results are positive and reflect the good work of our working groups.

Looking ahead, several initiatives submitted by the working groups and the ExCom will be developed this year such as the creation of a new Task Force on Hydrogen, Biogas and Energy Transition and a project on communication configuration management system.

The security certificate migration project is also part of our work plan this year as well as a continued interest in the developments of cyber security.

Finally, following the growing interest of IT companies in joining the association, we are proposing a new membership category for consultancies active in the gas business but without an EIC code and which provide services to companies active in the other gas industry segments. This is an important step to ensure a proper balance between gas companies and IT or other type of consultancies.

On behalf of EASEE-gas, I thank you for your continued trust and dedication and I look forward to a productive and successful year!

Rudy Van Beurden, on behalf of the EASEE-gas Board of Directors



2. Membership

During the past year, EASEE-gas lost 6 members and gained 5 full members and 2 associate members. On 26 February 2018 the association counted with a total of 92 full members.

New members:

- Conexus Baltic Grid (Transporter, Latvia)
- EP Commodities (Trader & Shipper, Czech Republic)
- Gulf Gas & Power (Supplier, The Netherlands)
- Metaenergia (Trader & Shipper, Italy)
- MND (Trader & Shipper, Czech Republic)
- Yara International (End-User, Norway)
- Miroslav Zadák (Associate member, Czech Republic)
- Sonnenglanz Consulting (Associate member, The Netherlands)









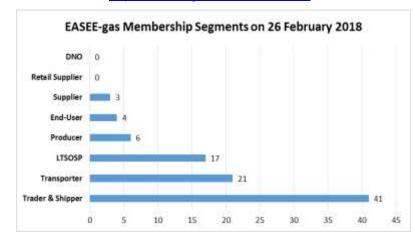




Members that resigned:

- GRDF (DNO, France)
- Gulf Gas & Power (Supplier, The Netherlands)
- NAFTA (LTSOSP, Slovak Republic)
- PGNiG Supply & Trading (Trader & Shipper, Germany)
- Thüga (DNO, Germany)
- Thyssenkrupp (End-User, Germany)

The EASEE-gas Board welcomes the 7 new members to the association. The full list of members is available on the website: https://easee-gas.eu/members-list.



Two segments - Retail Suppliers and Distribution Network Operators - do not gather enough member companies to be (minimum of 4 considered active member companies).

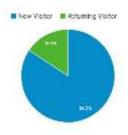
The EASEE-gas Board would like members to encourage more DNOs and Retail Suppliers to join EASEE-gas and take an active role in the association so their views and concerns can be properly heard in the Board and in the Executive Committee.

Web: https://easee-gas.eu



3. Communications

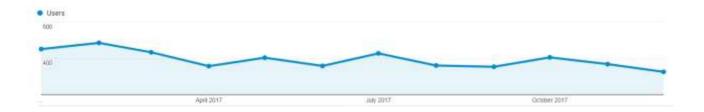
3.1 Website



In 2017, we observed a significant decrease of the number of visits to the website. Statistics show an average of 345 visitors per month, a decrease of 104 monthly visits compared to 2016. This decrease is mainly due to the fact that no external event was organized in 2017 but also to the fact that returning visitors are decreasing. The graph on the left side shows however, that the website continues attracting new visitors as 85% of the yearly amount of visitors are new visitors, an increase of 20% compared to last year.

The members' interest in the website remains high as the reserved area of the website ranked in the third position of the five most popular pages, following the home page and the members' list. In the fourth and fifth position are the about EASEE-gas page and the edig@s page.

The below graph shows peaks in connection with the association's communications such as the press releases, the newsletters and the Linkedin posts. The audience corresponds to the countries of our members.



3.2 Newsletter & Press Releases

In 2017, EASEE-gas released four Quarterly Newsletters - February, July, October and December - keeping up-to-date the members on the latest initiatives and accomplishments of the association. Whenever relevant, a shorter version of the Newsletter is also distributed to non-members and external stakeholders of the association. The Newsletters are coordinated by the Joint Chairmen Group. All Newsletters, including previous years' editions, can be downloaded on the reserved area of the website.

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Five press releases have been published in 2017:

- 29 March, EASEE-gas annual general meeting held successfully in Spain
- 17 July, EASEE-gas publishes CBP 2017-001/01 on Message Transmission Protocol for Document Exchange
- 24 July, EASEE-gas publishes CBP 2017-002/01 on Secure Communication over the Internet
- 17 October, EASEE-gas, Cefic and IFIEC Europe jointly asked the Commission to discuss cyber security at the Madrid Forum of 19-20 October
- 11 December, New version of the Edig@s MIG for Capacity Trading Process now available

All press releases are available on the website in the



3.3 Events

3.3.1 GMoM 2017 in Valencia

EASEE-gas membership gathered in Valencia, Spain, on 22 and 23 March for the annual general meeting of



members of the association. The event was a good opportunity to review the activities of the association, approve new projects and initiatives for 2017 as well as to network with industry peers.

Over 60 people attended the event, representing the different companies that are members of the association. The programme started with a social event at Valencia's City of Arts and Science on Wednesday 22 March and continued on the following day with a comprehensive reporting by all the Working Groups and the other bodies of the association on the activities carried out the past twelve months. The membership approved the budget and Work Plan for 2017 as well as the 2016 financials and the 2016 Annual Report of Activities. New members were elected to the

Board and the Executive Committee. Rudy Van Beurden (Fluxys LNG) was reappointed for a third mandate as chair of the Board of Directors.

The EASEE-gas general meeting also included two presentations by invited speakers: Anne Braaksma (GasTerra) spoke about the Dutch approach for gas to remain relevant in the energy transition. His presentation reviewed advocacy efforts to ensure gas continues to play a role in the new energy mix in The Netherlands. Sofía González & Luis Girón (Enagás) gave a demonstration about safety in LNG handling which was both informative and entertaining. They did some experiments with LNG physical-chemical properties and explained their implication in LNG safety. The presentations of the panel discussions are available on the public website, the meeting's presentations are available for download on the reserved area of the website.

3.3.2 Technology Workshop



EASEE-gas organised, on Friday 12 May, a one-day technology workshop in Brussels. The objective of the workshop was to provide participants an inside on the two latest CBP's developed by the TSWG on Transmission Protocol for document Exchange and on secure communication over the internet. More information on the security certificate change project planned for 2018 was also provided. The workshop, which was for members only, was well attended with 25 participants. The event's presentation is available in the reserved area of the website.

3.3.3 External Meetings

Thanks to the participation of its members on behalf of the association, EASEE-gas was represented and contributed to the discussions in a number of European fora in 2017:



- 30 January, Brussels, Workshop on EU gas market regulatory framework: preparing for the Quo Vadis study
- 29 March, Brussels, ENTSOG's Workshop on Data Communication Harmonization for Gas Transmission
- 26-27 April, Ljubljana, AEMPs' Roundtables meeting
- 4 May, Brussels, ACER conference on Network Codes for the Energy Union: joining forces on implementation
- 16 May, Brussels, ENTSOG EU Data Communication Harmonization for Gas Transmission Workshop
- 26 June, Brussels, Second stakeholder meeting to support the preparation of the "Quo Vadis EU gas regulatory framework study"
- 26 July, Budapest, Quo Vadis study REKK Workshop on Gas Market Modelling
- 22 September, Brussels, SGTF_EG1 Working Group on Data Format and Procedures
- 28 September, Brussels, CEN and ENTSOG workshop on wobbe index and gross calorific value in the European gas value chain
- 11 October, Ljubljana, ACER 1st Energy Market Integrity and Transparency Forum
- 12 October, Ljubljana, AEMPs' Roundtables meeting
- 16 October, Brussels, CEN SFGas Chair Advisory Group "Pre-normative Study of H-Gas Quality Parameters"
- 22 November, Vienna, ACER/ENTSOG 3rd Joint Workshop on the Implementation of the Gas Balancing Network Code
- 13 December, Brussels, Quo Vadis Gas Market Study

A summary of these meetings is available to the members in the reserved area of the website in the events' section.

4. 2017 Work Plan



standard setting organisations

Every year, EASEE-gas leadership puts together a list of milestones to be achieved during the year.

The Work Plan is divided in five different areas of activity:

- EASEE-gas as an organisation
- Continued review and support for existing CBPs
- Development of new CBPs
- · Promote and review the use of CBPs
- Contribution of EASEE-gas to other rules, practice and

For each area, a list of strategic objectives was put together with concrete initiatives and indicators to measure success. The Work Plan is evaluated by the Executive Committee and a detailed update was included in all Newsletters.

The final review of the 2017 Work Plan is available for download on the reserved area of the website.

Web: https://easee-gas.eu



5. Activities

The main bulk of the work of the association is carried out by four Working Groups (see organisation chart). These provide a structured platform whereby industry participants can discuss the harmonisation and simplification of business processes by developing Common Business Practices (CBPs). In addition to the Working Groups, there is a Joint Chairmen Group and a number of Task Forces.

EASEE-gas encourages all its members to take part in the association's Working Groups. The association can only be successful if it is well represented by members across the whole gas value chain.

5.1 Board

Current Board Composition:

name	Company	Segment
Chairman, Rudy Van Beurden	Fluxys LNG	LTSOSPs
Vice-Chairman Trygve Stensland	Statoil	Producer
Treasurer, Claude Meylan	GRTgaz	Transporter
ExCom Chairman, Peter Meeuwis	GasTerra	Trader/Shipper
Director, Bart Cornelis	Eni	Supplier
Director, Bing Kwee	Utility Support Group	End User

EASEE-gas Board had 5 meetings in 2017

- 03 February in Paris, France
- 23 March in Valencia, Spain
- 20 June in Milan, Brussels, Belgium
- 27 September in Amsterdam, The Netherlands
- 21 November in Brussels, Belgium

Issues discussed in 2017:

Addendum to the co-operation agreement with ENTSOG

Further to the agreement signed with ENTSOG in June 2015, the Board decided in 2016 to make an addendum to it so that it applies to all edig@s-related tasks and not just to the tasks that related to the Network Code on Interoperability and Data Exchange. ENTSOG and EASEE-gas agreed early December 2017 on the terms of the addendum to the co-operation agreement. Article 2.1 was amended to extend the scope of all communication needs identified by ENTSOG.

Co-operation with other stakeholders

EUTurbines, an associate member of EASEE-gas expressed its interest in exchanging information on gas quality matters and was invited to join the Advisory Panel.

Governance and internal procedures

The Board continued and finalized the work initiated in 2016 on the revision of different internal procedures related to antitrust compliance, finances and other governance matters:

• Code of Conduct

The code of conduct was approved at the GMoM 2017. All the members must sign it and return it to the secretariat. So far, 163 members have signed it and 44 members still have to sign it.

• Changes to the Articles and Rules of association

The changes to the Articles of association and the EASEE-gas rules relate to the integration of the Code of Conduct. Small modifications were made in some articles to bring it in line with the current



practices of the association. The new EASEE-gas logo was also added to both publications. These changes were approved at the GMoM in Valencia in 2017.

Training session on antitrust compliance took place at the GMoM

In order to further explain to our members the importance of antitrust compliance matters, a training session was organised on this topic in the afternoon of the 2017 GMoM.

• New membership category for consultancies

Following the growing interest of IT consultancies in joining the association, the Board decided to create a membership category specifically for them. The Board felt that it was necessary to welcome them at the association while at the same time ensuring a proper balance between gas companies and IT or other type of consultancies.

The new category will be open to companies that are active in the gas business, but without having an EIC code and who provide services (e.g. IT and other) to companies in other gas industry segments. Consultant members will not have any voting rights. They can take part in Working Groups and attend the GMoM or any other event organised by EASEE-gas. A reference by at least one existing EASEE-gas full member must be provided together with the application form. The proposed annual fee for associate members will be of 500 EUR.

This new category will be presented for approval at the 2018 GMoM in Budapest.

Cyber security

The Board requested that EASEE-gas write a joint letter with other associations to the European Commission to draw attention to the fact that cyber security was not included in the agenda of the Madrid Forum. IFIEC and CEFIC so-signed the letter and the European Commission promised to include cyber security in the agenda of the 2018 Madrid Forum.

5.2 Executive Committee

Current Executive Committee Composition:

Members Peter Meeuwis	Alternates	Company GasTerra	Segment Trader/Shipper
Alexey Krugovets	Olga Rogozenkova and Andrey Strukov	Gazprom Export	Trader/Shipper
Ana Teixeira Pinto	Bruno Coimbra Matos	EDP	Trader/shipper
Rune Alsnes, replacing Jon Rune Jørgensen until the end of his mandate	Trygve Stensland	Statoil	Producer
Carmen Rey De Arce		Gas Natural Fenosa	Supplier
Bart Cornelis		Eni	Supplier
Maria Carmen Rodríguez Valdes	Tania Meixús Fernández	Enagas	LTSOSP
Jeroen Zanting	Michael Coppens	Gasunie	Transporter
Michael Sostmann	Christoph Hoeft	Open Grid Europe	Transporter
Michel Van den Brande		Fluxys Belgium	Transporter
Dirk Jan Meuzelaar		USG	End-User
Anetta Stawinska		Grupa Azoty	End-User
Jochen Wagner		BASF	End-User

Peter Meeuwis is the Chair of the Executive Committee and there is currently no Vice-Chair. The four Chairmen of the Working Groups also often participate to the meetings and conference calls of the Executive Committee.



The EASEE-gas Executive Committee had 5 meetings and 4 conference calls in 2017:

- 19 January in Brussels, Belgium
- 16 February, conference call
- 23 March in Valencia, Spain
- 20 April, conference call
- 18 May in Groningen, The Netherlands
- 29 June, conference call
- 20 September, Brussels, Belgium
- 08 November, Madrid, Spain
- 15 December, conference call

Issues discussed in 2017:

The Executive Committee oversees the activities of the different Working Groups, provides advice, approves CBPs, looks at resources, prepares the work of the Board and keeps it informed about the progress made on the Work Plan.

Public consultations

The Executive Committee coordinated the EASEE-gas contributions to the following public consultations:

- ACER e-survey on the Interoperability and Data Exchange Network Code Implementation Monitoring, from March to end April
- ENTSOG Public Consultation for EU Data Exchange Harmonisation, 14 June
- ACER Public Consultation on Proposed Changes to the Electronic Formats for Transaction Data, Fundamental Data and Inside Information Reporting, 8 December

CBPs

- The group approved the second version of the Harmonised Gas Role Model Specification document prepared by the BPWG and coordinated the preparation of a support document to be distributed at the Madrid Forum. The existence of the document has been reported on the Gas Network Codes Functionality Platform and the EASEE-gas Role Model Taskforce will now focus on transposing it into a CBP.
- The CBP on real-time data exchange/time data exchange will not be developed as it is not relevant for all the EASEE-gas segments
- Upon recommendation from the working groups, the ExCom agrees to archive CBPs that are not relevant anymore in the dedicated CBP archive section on the website: https://easee-gas.eu/archived-cbps
- The group approved CBP-2017-002/01 on Secure Communication over the Internet (TLS protocol) and CBP2017-001/01 on Message Transmission Protocol.

CBP implementation survey

A CBP implementation survey was sent to the members in October. The full membership was consulted from 3 October until 31 December 2017. A total of 19 responses were gathered among the different segments. Members who answered the survey consider that the level of implementation is positive and reflects the good work of the working groups. The full results of the survey will be presented to the members at the GMoM.

Coordination of attendance of relevant events

The Executive Committee also ensured external representation of EASEE-gas to a number of other relevant events linked to the association's work (see section 3.3.3 External meetings).

Task Force Hydrogen, Biogas and Energy Transition

The Executive Committee recommended the creation of a new Task Force to look at hydrogen, biogas and energy transition matters. The TF kick off meeting will take place during the GMoM 2018.



5.3 Working Groups

6.3.1 Business Process Working Group

In 2017, the Business Process WG was chaired by Charlotte Besnier from GRTGaz, France. Within the WG, the Task Force on the Harmonised Gas Role Model is led by Oliver Schirok, VNG.

Issues discussed in 2017:

The Task Force on the Harmonised Gas Role Model produced a new version of the document which consolidates most of the comments received during stakeholders consultations. It was approved by the Executive Committee in December and a summary of the document was distributed as background document at the Madrid Forum on 19-20 October. The final document is available on the EASEE-gas website and a press release was sent to announce its finalization as well as the fact that it will be transposed into a CBP. A reference to the document was also posted on the FUNC platform. ENTSOG and ACER were asked to review it and to confirm the validity of the terms and definitions used as well as to advice on how this could eventually be taken forward. The next steps will be to turn it into a CPB.

The following CBPs are currently under revision: Constraints, Harmonisation of the Allocation, Information Exchange Code, Secondary Capacity Trading TSO, Secondary Capacity Trading SSO and Secondary Capacity Trading LNG Operators.

An archive section was created on the website for the CBPs that are not relevant anymore: https://easee-gas.eu/archived-cbps.

The BPWG made good progress on the glossary of terms and list of definitions. The document is not yet finalised and still needs to be aligned with the Gas Role Model after it is completed.

6.3.2 Message and Workflow Design Working Group

The Message and Workflow Design WG is chaired by Jarle Rønnevik from Statoil.

Issues discussed in 2017:

In 2017, the MWDWG created a number of Task Forces to deal with all items in the work plan. The code list rationalisation was completed and the documentation of simplified diagrams was completed for 6 processes. The revision of the Balancing process to align with balancing Network Code and current practise was initiated but not finalised. Progress was made on the revision of the interoperability Network Code (AS4 process names) but this will continue in 2018

In December, the MWDWG published the new version of the Edig@s Message Implementation Guidelines (MIG) for Capacity Trading Process prepared by the EASEE-gas Message and Workflow Design Working Group. The document is now aligned with the new version of the Business Requirements Specification for the Capacity Allocation Mechanism Network Code (CAM/CMD BRS).

The WG proposed that EASEE-gas becomes as member of the Steering Committee and of the Expert Group on Data Format and Procedures of the European Commission Smart Grids Task Force. The request was accepted by the European Commission and Henk Koorenhof (Gasunie) will represent EASEE-gas at both groups.

As in the past two years, the MWDWG also contributed to the work on the Harmonised Gas Role Model Specification document in cooperation with the Task Force and the BPWG.



6.3.3 Technology Standards Working Group

The Technology Standards WG is chaired by Dirk Serruys from Fluxys.

Issues discussed in 2017:

The TSWG organised a technology workshop in Brussels on 12 May. The objective of the workshop was to provide participants an insight on the two latest CBP's developed by the TSWG on Transmission Protocol for document Exchange and on Secure Communication over the Internet. More information on the security certificate change project planned for 2018 was also provided. The workshop, which was for members only, was well attended with 25 participants.

The TSWG published the CBP 2017-001/01 on Message Transmission Protocol for Document Exchange and the CBP 2017-002/01 on Secure Communication over the Internet. Both were published on the website and announced in a press release in July.

The contract with PSvdL for the security certificate migration project was signed in December.

The CBP on real-time data exchange/time data exchange will not be developed as it is not relevant for all the EASEE-gas segments.

The WG also made a suggestion to start a new project on communication configuration management, a centralized repository for companies to organise their portfolio of communication parties and the corresponding configuration parameters. Electronic communication is a crucial part of the gas business and this service would bring more efficiency and security to operations. The project was submitted to the Board for assessment.

6.3.4 Gas Quality Harmonisation Working Group

The Gas Quality Harmonisation WG did not have a chair throughout 2017. Klaas Hoekstra is the secretary of the WG and acted as chair in 2017.

Issues discussed in 2017:

The GQHWG attended several meetings of CEN/TC234 and contributed to CEN Sector Forum Gas Prenormative study on H-gas Quality Parameters. The group followed the discussions on the extension of the existing standards for hydrogen in gas infrastructure.

5.4 Joint Chairmen Group

Current Composition of the Joint Chairmen Group:

Name	Company	Segment
Peter Meeuwis, Chair of the ExCom	GasTerra	Trader/Shipper
Jarle Rønnevik, Chair of the Message & Workflow Design WG	Statoil	Producer
Charlotte Besnier, Chair of the Business Process WG	GRTGaz	Transporter
Dirk Serruys, Chair of the Technology Standards WG	Fluxys	Transporter

The Joint Chairmen Group gathers all the chairs of all the four Working Groups of EASEE-gas, plus the vice-chair and the chair of the Executive Committee. This body gives the opportunity to the chairs of each Working Group to present the work of their WG and discuss together future initiatives.

It ensures a constant and updated information exchange about the activities performed by the four Working Groups in relation to the objectives listed in the annual Work Plan of the association and prepares some of the activities of the Executive Committee. In addition, it coordinates the content of the quarterly Newsletter.



There is currently no Chairman for this group. As a reminder the Chair of the Joint Chairmen Group is also the Vice-Chair of the Executive Committee. For more information on the position, please contact Peter Meeuwis, Chair of Executive Committee. If you would like to volunteer for the position, please inform the secretariat.

Issues discussed in 2017:

The chairmen reminded the members of their working groups to sign the code of conduct.

They discussed improvements to the reserved area of the website and are looking into the possibility to use google drive instead of Microsoft SharePoint as the latter is too expensive.

They also reviewed the content of the four newsletters issued and made proposals to the next steps of the role model and the way forward to modify other documents to align them with the role model.

5.5 Advisory Panel

Current Composition of the Advisory Panel

Participants:

Name Company Jan van Aken, Advisory Panel Chair **EFET** Rudy Van Beurden, EASEE-gas Chair Fluxys LNG Peter Meeuwis, EASEE-gas Chair of the ExCom GasTerra Bovana Achovski **GIE** Kees Bouwens **IOGP** Jos Dehaeseleer Marcogaz Sue Harrison BERR Margot Loudon Eurogas Dirk Jan Meuzelaar **IFIEC** Bernhard Painz E-Control Hiltrud Schuelken CEN TC 234 Secretariat Cyril Harry Eurelectric

The Members of the Advisory Panel are drawn from the Associate Members of EASEE-gas. They include the main stakeholders related to the gas sector: from other associations to representatives from the CEN Technical Committee on gas infrastructure. The Advisory Panel meetings take place right before the Madrid Forum which is attended by all these associations.

One meeting took place in 2017 ahead of the Madrid Forum of 19-20 October. All Advisory Panel meetings consist of a report about the EASEE-gas activities followed by discussion with all participants on items of relevance. Cyber security, blockchain and the injection of hydrogen in the natural gas grid were the issues under discussion in 2017.

6. EASEE-gas Office & Finances

EASEE-gas office is run by an association management company based in Brussels, Kellen (www.kellencompany.com). The secretariat includes:

- Raquel Ponte Costa, acting as General Manager
- Françoise Maon, acting as Communications Officer
- Isabel de la Horra Calvo, acting as Assistant

Should you have any queries or require any assistance, please feel free to contact the secretariat via: 142 Avenue Jules Bordet, 1140 Brussels, Belgium

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Mail: easee-gas@kellencompany.com



Web: https://easee-gas.eu

EASEE-gas finances are managed by a consulting firm based in Paris – Primexis (www.primexis.fr).

- Yousra Bousabat
- Guillaume Vidal